

INFORMATION SHEET

Weddings at Tocal



The Location

Tocal Homestead is about 15 minutes drive north of Maitland on Tocal Road. The entrance is 1.4 km past the Tocal College main gate. From Dungog/Paterson, the entrance is on the right, 3.6 km out of Paterson, about 200m after Clements Bridge on Webbers Creek.

Your Ceremony

There are a variety of sites to use as a backdrop for your ceremony; the Homestead gardens, the rainforest area at the creek or for a more formal ceremony, the Tocal Chapel at the college campus.

Your Photographs

Wedding photos can be taken throughout the gardens and grounds.

Your Reception

- The Visitor Centre is a heritage hay shed which retains the original exterior, but has been beautifully refurbished inside with recycled timber. It features warmth, light and spaciousness, but retains old world charm.
- The centre is walking distance from the homestead and has more than adequate car parking space.
- The centre consists of the basement, which contains the amenities; the main level, which seats 100 comfortably and the mezzanine level, which may be available for use if required and is negotiated for each function.
- The lawn area at the front of the building has been designed for outdoor dining with or without a marquee.
- The centre has an integrated public address system which includes a microphone with stand, CD player and speakers to the outdoor areas.
- The building is fully airconditioned for summer and winter comfort and has Ladies, Gents and accessible toilet facilities within the building.

Caterers

The bride and groom have complete freedom in the choice of caterers as there are no preferred caterers at this site. Due to very limited kitchen facilities, caterers need to bring in food which is fully prepared as well as all equipment they need for serving. Cooking with BBQs or spit roasts can be conducted outside the building if required.

Arrangements for the bar are also the choice of the bride and groom, however it is required that the service of alcohol be conducted responsibly.

Time on site

The building is operated as a Visitor Centre most of the year on Saturday and Sunday from 10am–3pm. If your wedding occurs during these hours please be aware there may be members of the public also on site. Our staff members undertake to minimise any affect of these visitors on the private function.

You have the private use of the site after 4pm until 2am. We ask that music and bar facilities close by 1am and the building is vacated and locked by 2am. A staff member is on site to secure the building.

Morning or lunchtime weddings are available by negotiation with the Co-ordinator.

The Package

- We offer exclusive use of the site and Visitor Centre for the agreed date of the wedding. The gardens at the homestead, heritage buildings on the site, rainforest and paddocks are available for the ceremony and photographs.
- The Visitor Centre is furnished with 10 large round tables, 10 oblong tables, one cake table and 130 chairs. Kitchenette facilities include a refrigerator, large sink, dishwasher and hot, cold and boiling water on tap. Electric BBQ facilities and chairs and tables for outdoor use are also included.
- Good quality white tablecloths for the round banquet tables and cake table are included, however hirers will need to provide rectangular tablecloths if needed.
- The PA system throughout the building includes a microphone and CD player.
- Access to the centre for set-up and decoration on the day prior is available.
- Cleanup after the event is also included.
- please phone to obtain the hire fee for the package.

Please note the hire fee does not include use of the 'kiosk' area of the Visitor Centre.

Bookings

To secure a date, a deposit of 10% of the hire fee is required. Once the date has been secured it is reserved exclusively for your wedding. The remaining amount is to be paid in full at least one month before the wedding.

Cancellation Policy

Where a booking is cancelled more than 6 months prior to the booked date, the deposit will be refunded in full. Should cancellation occur 4 to 6 months prior to the date, 50% of the deposit is retained. Cancellation less than 4 months prior to the date will forfeit the full deposit.

Optional Extras

- To hold your ceremony in the Tocal Chapel: \$300
- Tour guide to conduct guests through homestead and heritage buildings after the ceremony and during photographs: \$100

Accommodation

Motel style accommodation is available at Tocal, however it does need to be booked and paid for well in advance due to its popularity for conferences. The rooms are approximately 1.5 km from the function centre.

For More Information or to Make a Booking

Please contact the **Co-ordinator**, Sandy Earle on 4939 8901 or homestead@tocal.com